



## Reports To Display Tax Amounts on PO Receipt Lines

Creating a report to display the tax amount for each line on the purchase order receipt.

Here is a step by step guide to accomplish this by creating a custom data drill.

- 1 Under the **File** menu, click **Maintain Dataviews**.
  - 2 Type **PO\_TAX** in the **Dataview ID** field.
  - 3 Click **Add**.
  - 4 Type the title and the description for this new dataview.
  - 5 Click the ellipse button located beside the **Table** field.
  - 6 Select the ICTRAN table from the list.
  - 7 Click **OK**.
  - 8 Click the ellipse button located beside the column field.
  - 9 Add the desired fields for this report
    - ORGNO
    - DOCNO
    - ITEM
    - TDATE
    - SQTY
    - TQTY
    - TAXRATE
  10. Select from the **Dataview Columns** list in the DataDriller - Define Columns screen.
  11. Click **Details**.
  12. Click **Advanced**.
  13. Click **Add Expr**.
  14. Type **((taxrate/100)\*(sqty\*tcost))** in the **Column or Expression for the SQL Select** field.
  15. Type **totl\_taxrate** in the **Column Alias** field.
  16. Select **Currency** from the **Data Type** list.
  17. Type **Total Tax** in the **Column Title** field.
  18. Click **OK** to save changes.
  19. Type the following in the **Filter Format** field:  
ALLTRIM(UPPER(APPLID)) == "PO" AND TAXRATE > 0
  20. Type the following in the Order by field:  
ORGNO, DOCNO
  21. Click **Save**.
  22. Exit the Maintain Dataviews screen.
- The PO\_Tax dataview will now display the tax amount for each line item for a purchase order.